

**Tahoe-Douglas Fire Protection District
Post-Retirement Plan & Trust
Notice of Public Meeting**

Pursuant to Section #241 of the Nevada Revised Statutes and the Laws of the State of Nevada, the Tahoe-Douglas Fire Protection District Post Retirement Plan & Trust, hereby notifies all interested parties that the Trustees will conduct business as noted:

- I. The Trustees will meet **Monday, January 13, 2017 at 9:00am ST23 – Classroom, 193 Elks Point Road, Zephyr Cove, NV 89448**

Below is an agenda of all items scheduled to be considered at this meeting. Unless otherwise stated, items may be taken out of the order, may be combined as two or more agenda items for consideration and may be removed from the agenda or discussion may be delayed at any time at the discretion of the chairperson. Action may only be taken on those items denoted “Action Item”.

1. **Call to order.**
2. **Pledge of Allegiance.**
3. **Roll call.**
4. **Approval of agenda.**
5. **Public Comment:** This portion of the meeting is open to the public to speak on all matters on the agenda and within the jurisdiction and control of the Tahoe-Douglas Fire Protection District Post-Retirement Trust Board of Trustees. Public comment will be limited to three minutes per person. The Open Meeting Law does not expressly prohibit responses to public comments by Trustees. However, responses from Trustees to issues raised in public comment could become deliberative on a matter and without notice to the public. To ensure that the public has notice of all matters the Trustees may discuss and on the advice of legal counsel, the Trustees may choose not to respond to public comment except to correct factual inaccuracies, to request that staff look into the matter or to ask that the issue be placed on a future agenda. Public comment of three minutes per person will be heard on individual action items on the agenda. If a person involved with a project intends to submit additional documentation to the Board in support of that project it is requested that they bring a minimum of 10 copies.
6. **For Possible Action:** **Approval of Consent Calendar:** Items appearing on the Consent Calendar are action items generally heard without discussion and

adopted with one vote for the entire calendar. Trustees or members of the public may have any consent item pulled and placed on the Administrative Agenda so that the item may be heard and receive public comment. Members of the public requesting that item(s) be pulled shall do so during the Public Comment segment at the beginning of the meeting.

Items:

- a. Approval of Minutes 10/24/16
- b. Quarterly Expense Report
- c. 2017 Post-Retirement Trust Meeting Schedule

7. ***For Possible Action:*** Consent Calendar moved forward.
8. ***Report:*** **Discussion of the Post Retirement Trust Plan Return of Organization Exempt from Income Tax December 31, 2015 Tax Filing – EideBailly**
Secretary-Treasurer Johnson
9. ***Report:*** **2015 Annual Audit – Financial Statements and Report of Independent Certified Auditors – EideBailly**
Secretary-Treasurer Johnson
10. ***For Possible Action:*** **Discussion and possible action to adopt an Investment Policy.**
Chairperson Ben Sharit
11. ***For Possible Action:*** **Discussion and possible action to direct the Chairman to transfer trust investment funds of up to \$1,000,000 into the Retirement Benefit Insurance Fund (RBIF) by June 30, 2017.**
Chairperson Ben Sharit
12. ***Report:*** **Update on the 2017 Insurance Benefits**
Fire Chief Scott Baker
13. ***Report:*** **Treasurer’s Report**
Secretary-Treasurer Johnson

Confirm next meeting, Monday, June 19, 2017 and possible agenda items.

Adjourn.

This notice and agenda has been posted on or before 09:00 a.m. on Wednesday, February 08, 2017 in compliance with NRS 241.020. Copies of the agenda have been posted at Round Hill Station #23 -193 Elks Point Road, Glenbrook Post Office, Round Hill Post Office, and Stateline Post Office as well as being placed on the Tahoe Douglas Fire District website at www.tahoefire.com under Fire Board Meeting Agendas/Minutes and the State of Nevada website at <https://notice.nv.gov>.

I HEREBY CERTIFY that the above-mentioned information is true and correct to the best of my knowledge and complies with the provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days prior to the convening of the meeting.

Kate Warner
Office Manager

Special Note: If you are impaired and wish to attend this meeting, please call our administrative offices at 588-3591, 24-hours in advance of the meeting. We will endeavor to arrange appropriate accommodations.

DRAFT