

**TAHOE DOUGLAS FIRE PROTECTION DISTRICT
JOB DESCRIPTION
Fuels Reduction/Wildland Lead Crew Member
Fuels Management**

FLSA Status: Non- exempt

Created: 2008

Revised: April 2011

Nature of Agency

The Tahoe Douglas Fire Protection District is a local government agency created pursuant to Nevada Revised Statutes. It provides 24-hour emergency fire, rescue, emergency medical services, and other safety activities. The District's policies are set by a 5-member elected Board of Trustees.

General Description

Under the direction of the Crew Supervisor, crew members safeguard the community by performing manual fuels reduction projects and performing wildland firefighting operations.

Distinguishing Features

This is a lead position for the Fuels Reduction/Wildland division. Lead Crew Member is distinguished from other positions with the fire service by the responsibility to act as Fuels Reduction/Wildland Crew Squad Leader in his/her absence and the established experience gained by working on a variety of fuels reduction projects and wildland fire situations.

Reports To

This position reports to the Fuels Reduction/Wildland Squad Leader

Essential Functions

Responsibilities and duties include but are not limited to the following:

1. Operates heavy machinery (wood chipper), hand tools, and chainsaws.
2. Creates burn piles and monitors during burning.
3. Documents program progress and accomplishments in a database.
4. Performs wildland fire suppression and control activities.
5. Constructs and patrols fire lines.
6. Operates fire district vehicles.
7. Implements and adheres to safe procedures at all times and on all aspects of the job.
8. Cleans, maintains, and stores fire tools.
9. Assumes duties of Fuels Reduction/Wildland Squad Leader as assigned.

Required Qualifications

Training/Education:

- Qualification as FALB.
- Completion of S-290, S-131, and S-133.
- FFT1 Trainee.
- Completion of S-211, S-215, S-234, S-270 within one year of employment.
- Minimum of 2 fire season experience in wildland firefighting.
- Ability to pass Work Capacity Test at the Arduous Level.
- Maintains red card currency.
- High school diploma or GED.

Knowledge and Ability:

Knowledge of

- Defensible Space and Living with Fire guidelines;
- the principles and practices of fuels reduction and wildland firefighting;
- tree and plant species within the district;
- operation and maintenance procedures for chippers, chainsaws, and hand tools; and
- safety procedures.

Ability to

- organize time effectively;
- provide excellent customer service;
- fall hazard trees safely in adverse conditions;
- think and act quickly; analyze an emergency situation;
- decide on an appropriate course of action within the scope of assigned duties;
- lead others;
- maintain cooperative relationships with those contacted in the course of work activities;
- contribute to and maintain a positive and safe work culture;
- work in a team environment as a member of a wildland firefighting and fuels reduction crew;
- follow written and verbal instructions;
- distribute wildfire prevention educational materials to raise wildfire awareness, gain public participation in TDFPD programs, and build a successful reputation;
- maintain and strengthen partnerships with the general public;
- attend and participate in meetings, training sessions and other TDFPD functions.

Tools and Equipment Used

Hand tools used include, but are not limited to: pulaskis, shovels, rakes, and hoes. Position also requires knowledge of fire pumps, hose, and other standard firefighting equipment as well as use of GPS, compass, radio, pager, personal computer, fax, and telephone.

Special Requirements:

- Possess and maintain a valid driver's license;
- Must meet insurability requirements of the district insurance carrier; and
- Resides within seventy-five (75) road miles of a Tahoe Douglas Fire Protection District fire station; and
- At least 18 years of age.

Physical Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is frequently required to stand; sit; walk; talk and/or hear; use hands/fingers to handle objects, and operate tools or controls; and reach with hands and arms. The employee is frequently required to climb or balance; stoop, kneel, crouch, crawl and/or smell.

This position requires frequent lifting and/or moving of objects up to 50 pounds and occasional moving of objects up to 175 pounds. Strength, stamina, and agility to hike steep, uneven rocky terrain while carrying equipment. Specific vision abilities include close vision, night vision, and the ability to adjust focus.

Physical fitness must be maintained to perform a variety of maintenance duties as well as rescue activities. Successfully complete the Work Capacity Test at the "arduous level" per NWCG guidelines.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

Working Conditions

Work is performed primarily in forested wildland settings; in all weather conditions, including temperature extremes; during day and night shifts. Work in stressful, intense life-threatening conditions. Requires travel to remote and isolated areas, hiking on extreme terrain and sleeping in fire camps and/or spike camps.

Job Risk Factors

Personnel frequently work near moving mechanical parts and in high, precarious places. Personnel may be frequently exposed to extreme heat/fire; wet and/or humid conditions; smoke, fumes or airborne particles; vibration; and noise. The noise level in the work environment varies from quiet office settings, to moderate during daily work routine, and to extremely loud at site locations. There is a risk of death or injury from falling trees and natural hazards.

The duties listed above are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I have reviewed this job description with any attachments and find it to be an accurate description of the demands of this job.

_____		_____	
Print Name	Signature of Employee	Date	
_____		_____	
Human Resources	Date	Fire Chief	Date