

**Tahoe-Douglas Fire Protection District**  
**Post-Retirement Plan & Trust**  
**BOARD OF TRUSTEE MEETING**  
**Meeting Minutes**  
September 11, 2024

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**Those Present:**

Chairman Ben Sharit  
Trustee Scott Lindgren  
Trustee Matt Steventon

Assistant Chief Kevin Lawson  
Administration Division Officer Kate Warner  
HR Specialist Kelsey Nalder

**1, Call to order.**

The meeting was called to order at approximately 3:07 pm by Chairman Sharit.

**2, Pledge of Allegiance.**

Trustee Lindgren led the pledge.

**3. Roll call.**

Chairman Sharit (virtual), Trustee Lindgren, and Trustee Steventon were all present. Quorum was confirmed.

**4. Approval of agenda.**

A motion was made by Trustee Lindgren to approve the agenda, seconded by Trustee Sharit. Motion carried 3-0.

**5. Public Comment.**

None

**6. For Discussion and Possible Action.**

**Approval of Consent Calendar:**

A motion was made by Trustee Steventon to approve the Consent Calendar as presented. Seconded by Trustee Lindgren. Motion carried 3-0.

**7. For Discussion and Possible Action.**

**Consent Calendar moved forward.**

None

**8. For Discussion and Possible Action.**

**Discussion and possible action of possible financial candidates for successor Co-Trustee of the Tahoe Douglas Fire Protection District Post-Retirement Plan and Trust.**

Chairman Sharit

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Chairman Sharit mentioned because Bill Johnson has resigned as a trustee, a replacement is needed. Warner mentioned a few options that may work; however, the District needs to consider that an outside position would require an hourly rate. Warner will research and reach out to the prospective treasurer candidates. This will be included on the December meeting agenda. No action needed at this time.

**9. For Discussion and Possible Action.**

**Discussion and possible action to consider candidates for a new trust attorney.**

Administration Division Officer Warner

Warner advised she and Trustee Steventon will research candidates and keep this item on the agenda. Once candidates have been identified, there will be presentations at an upcoming BOT meeting. No action at this time.

**10. For Discussion and Possible Action.**

**Discussion and possible action to update the Post Retirement Trust Plan document.**

Administration Division Officer Warner

Chairman Sharit mentioned that Trustee Van Dover was going to look into updating the PRT document, however updating the document should be tabled until a new trust attorney is secured. No action at this time.

**11. Report.**

**Update on the FY24 Insurance Benefits and actuarial evaluation**

Administration Division Officer Warner

Warner attached the FY24 Insurance Benefits and Actuarial Evaluation to the trust meeting email for easy reference.

Warner stated that we have not had any retiree issues regarding the new insurance. During the six informational Insurance24 meetings, six out of nineteen retirees attended. Chairman Sharit asked if self-insurance is going well. Trustee Lindgren stated the District had some growing pains at first, but all in all, the first year results are good. Facilities and providers are starting to recognize our insurance. Warner added that moving forward, herself and Nalder are going to approach insurance differently. Now that group insurance educational meetings have wrapped up, they're going to switch to a 1-on-1 approach that is more personalized. The team also recently compiled a master list that will be sent out to all employees and retirees as a resource of current providers and facilities that are successfully billing our insurance. Warner will send Chairman Sharit the August 2024 BOT meeting minutes and the insurance presentation, so that all Trust members are up to date on recent Insurance updates.

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Warner then discussed the initiation of an updated actuarial evaluation: There was a net change of 11 total members. That number included the Wildland division.

Warner discussed that the auditors stated it's okay to estimate premiums with the first 6 months using the prior Aetna premium rates. The actuary will calculate an accurate estimated premium including admin fees and claims for future use.

Next, Warner discussed Ret. Larry Schussel's inquiry as to whether the trustees would consider another update to the HRA rates. Chairman Sharit stated the rate mirrored the best coverage of Medicare in Nevada. That coverage calls for periodic increases. The trustees agreed that further investigation was needed and a recommendation proposed. No further discussion at this time.

**Discussion:**

**Confirm next meeting, with a proposed date of Thursday, December 12, 2024 with a start time of 9am and possible agenda items.**

Possible agenda items:

- Candidate for Independent Trustee vacancy
- Code of Ethics
- Actuarial Update
- 2025 meeting schedule

Next meeting date and time were confirmed. A motion was made by Chairman Sharit to adjourn the meeting, seconded by Trustee Lindgren. Motion carried 3-0. Adjourned at 3:44 pm.

Kelsey Nalder  
HR Specialist  
Tahoe Douglas Fire Protection District