

**Tahoe-Douglas Fire Protection District**  
**Board of Trustees**  
**Notice of Public Meeting**

Pursuant to Section #241 of the Nevada Revised Statutes, the Tahoe Douglas Fire Protection District hereby notifies all interested parties that the Board of Trustees will conduct business of the District as noted below:

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- I. The Board of Trustees will meet **Wednesday, March 26, 2025.**
- II. The meeting will be held at **2:30 pm in the Classroom at TDF Station 23 – 193 Elks Point Rd, Zephyr Cove, NV 89448.**

Below is an agenda of all items scheduled to be considered at this meeting. Unless otherwise stated, items may be taken out of order, may be combined as two or more agenda items for consideration and may be removed from the agenda or discussion may be delayed at any time at the discretion of the chairperson.

<b>1.</b>		<b>Call to Order</b>
<b>2.</b>		<b>Pledge of Allegiance</b>
<b>3.</b>		<b>Roll Call</b>
<b>4.</b>		<b>Approval of Agenda</b>
<b>5.</b>		<b>Public Comment:</b> This portion of the meeting is open to the public to speak on all matters on the agenda and within the jurisdiction and control of the Tahoe Douglas Fire Protection District Board of Trustees. Public comment will be limited to three minutes per person. The Open Meeting Law does not expressly prohibit responses to public comments by Trustees. However, responses from Trustees to issues raised in public comment could become deliberative on a matter and without notice to the public. To ensure that the public has notice of all matters the Trustees may discuss and on the advice of legal counsel, the Trustees may choose not to respond to public comment except to correct factual inaccuracies, to request that staff look into the matter or to ask that the issue be placed on a future agenda. Public comment of three minutes per person will be heard on individual action items on the agenda. If a person involved with a project intends to submit additional documentation to the Board in support of that project it is requested that they bring a minimum of 10 copies.
<b>6.</b>		<b>Trustee Comments</b>

<b>7.</b>	<b>For Discussion and Possible Action:</b>	<p>Approval of Consent Agenda:  Items appearing on the Consent Agenda are action items generally heard without discussion and adopted with one vote for the entire agenda. Trustees or members of the public may have any consent item pulled and placed on the Administrative Agenda so that the item may be heard and receive public comment. Members of the public requesting that item(s) be pulled shall do so during the Public Comment segment at the beginning of the meeting.</p> <p>Items:</p> <ul style="list-style-type: none"> <li>a. Board Meeting Minutes 01/29/2025</li> <li>b. Job Description – Firefighter/ AEMT</li> <li>c. Job Description – Firefighter/PM</li> <li>d. Job Description – Engineer/PM</li> <li>e. Job Description – Captain/PM</li> <li>f. Job Description – Training/Safety Captain/PM</li> <li>g. Job Description – HR Specialist (Talent Acquisition &amp; Compliance)</li> <li>h. Job Description – Fire Inspector Trainee</li> <li>i. Personnel Policy – 3.17 Orientation – 5.6 Safe Harbor</li> <li>j. Personnel Policy – 2.6 Interactions with Law Enforcement, Investigations and Change of License</li> </ul>
<b>8.</b>	<b>For Discussion and Possible Action:</b>	<b>Consent items moved forward.</b>
<b>9.</b>	<b>Presentation:</b>	<b>Special Recognition</b> Fire Chief Scott Lindgren
<b>10.</b>	<b>Presentation:</b>	<b>Review and Possible Approval of the Audit of the Fire District’s Financial Statements for Fiscal Year 2023-2024, prepared by Eide Bailly, LLP.</b> Kurt Schlicker, Audit Senior Manager – Eide Bailly
<b>11.</b>	<b>For Discussion and Possible Action:</b>	<b>Discussion and Approval of Resolution #001-25 for Transfer Authorization Delegation of Authority.</b> Fire Chief Scott Lindgren
<b>12.</b>	<b>For Discussion and Possible Action:</b>	<b>Discussion and Approval of Resolution #002-25 for Authorization to Request Declaration of Emergency.</b> Fire Chief Scott Lindgren
<b>13.</b>	<b>For Discussion and Possible Action:</b>	<b>Discussion and Approval of Resolution #003-25 for Authorization to Sign Cost Share Agreements.</b> Fire Chief Scott Lindgren

<b>14.</b>	<b>Report Item:</b>	<b>District Divisions</b> Assistant Chief/Fire Marshal Bryce Cranch Assistant Chief/Special Operations Kevin Lawson Wildland Fire & Fuels Division Chief Keegan Schafer Administration Division Officer Kate Warner
<b>15.</b>	<b>Report Item:</b>	<b>Review of Monthly Fire District Reports and Activities and Annual Goals and Objectives. No action will be taken.</b> Fire Chief Scott Lindgren
<b>16.</b>		<b>Public Comment</b>
<b>17.</b>	<b><i>Closed Session</i></b>	<b>Per NRS 288.220, this portion is closed to the public, as the Board of Trustees will be discussing a pending legal matter.</b>
<b>18.</b>		<b>Confirm next meeting, Wednesday, April 16, 2025, at 2:30pm; possible agenda items.</b>
<b>19.</b>		<b>Adjourn</b>

This notice and agenda has been posted on or before 9:00 AM on **Friday, March 21<sup>st</sup>, 2025** in compliance with NRS 241.020.

Copies of the agenda have been posted at Round Hill Fire Station #23 – 193 Elks Point Road, Glenbrook Post Office, Round Hill Post Office, Stateline Post Office, on the Tahoe Douglas website [www.tahoe-fire.org](http://www.tahoe-fire.org) under Fire Board Meeting Agendas/Minutes, and the State of Nevada website at <https://notice.nv.gov>.

**I HEREBY CERTIFY** that the above-mentioned information is true and correct to the best of my knowledge and complies with the provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days prior to the convening of the meeting.

Amanda Van De Hey  
Fire Board Clerk

*Special Note: If you require special accommodations (for instance, for impaired mobility, vision, or hearing) and wish to attend this meeting, please call our administrative offices at 588-3591 24-hours in advance of the meeting and we will endeavor to assist you.*

*The public may submit **public comments** before a Board meeting **by email** to [comments@tahoe-fire.com](mailto:comments@tahoe-fire.com). Please include the meeting date, your full name and address in the subject line of your email or your comments may not be read. Your comments will be read aloud to the Board during the public comment portion of the meeting. You must submit your comment no later than 9am the day prior to the meeting.*

*The public may submit **public comments** before a Board meeting **by mail** to Box 919, Zephyr Cove, Nevada 89448. However, all written public comments must be received prior to the date of the meeting if the comments are to be read during the public comment portion of the meeting.*

*The public may submit **public comments** before a Board meeting **by phone** to the Board Secretary Amanda Keeton,*

*at 775-588-3591 to be read during the public comment portion of the meeting. All phone public comments must be received no later than 9am the day prior to the meeting if the comments are to be read during the public comment portion of the meeting.*

*The public may also join the meeting from a computer, tablet or smartphone before the public comment portion of the meeting and be heard during the public comment portion of the meeting.*

If you would like to attend this meeting virtually,  
please see the link and access code  
information below:

**TD Virtual Line**

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/tahoefire>

**You can also dial in using your phone.**

Access Code: 774-790-293

United States: [+1 \(872\) 240-3311](tel:+18722403311)

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>

The Conference line will be open by 2:15 pm for public access.

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>