

**Tahoe-Douglas Fire Protection District**  
**Post-Retirement Plan & Trust**  
**BOARD OF TRUSTEE MEETING**  
**Meeting Minutes**  
December 18, 2024

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**Those Present:**

Chairman Ben Sharit  
Trustee Scott Lindgren

Trustee Scott Van Dover  
Administration Division Officer Kate Warner  
HR Specialist Kelsey Nalder

**1. Call to order.**

The meeting was called to order at approximately 8:42 am by Chairman Sharit.

**2. Pledge of Allegiance.**

Trustee Lindgren led the pledge.

**3. Roll call.**

Chairman Sharit, Trustee Lindgren, and Trustee Van Dover were all present. Quorum was confirmed.

**4. Approval of agenda.**

A motion was made by Trustee Van Dover to approve the agenda, seconded by Trustee Lindgren. Motion carried 3-0.

**5. Public Comment.**

None

**6. For Possible Action.**

**Approval of Consent Calendar:**

A motion was made by Trustee Lindgren to approve the Consent Calendar as presented. Seconded by Chairman Sharit. Motion carried 3-0.

**7. For Discussion and Possible Action.**

**Consent Calendar moved forward.**

None

**8. For Discussion and Possible Action.**

**Discussion and possible action of possible financial candidates for successor Co-Trustee of the Tahoe Douglas Fire Protection District Post-Retirement Plan and Trust.**

Chairman Sharit asked if Warner had made any progress in reaching out to possible financial candidates for successor Co-Trustee. Warner stated she was going to introduce Stella Ropert to Chief Lindgren. Warner stated that there had been a proposal for a \$400 per meeting stipend, to mirror that of the fire board. No action to take at this time though. Item will be moved to the next meeting.

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Trustee Van Dover questioned if we've reached out to Vegas trusts to see who they use for an accountant. Warner clarified that we had not and that the only discussion so far was to use someone local.

**9. For Discussion and Possible Action.**

**Discussion and possible action to consider candidates for a new trust attorney.**

Administration Division Officer Warner

Warner stated that Trustee Steventon got the name of the Trust Attorney for Clark County Fire: Bryce Loveland. We are going to follow up with him. Warner plans to call Truckee Meadows Water Authority to do further research on who they are using, since we modeled our Trust off of theirs back when TDF first established our Post Retiree Trust.

Trustee Van Dover stated that he could speak to the Trust Attorney of Clark Fire: He stated that he has heard that he's the best in the business in Nevada. Trustee Van Dover clarified that Trustee Steventon did reach out to this Attorney via email to see if he'd consider us. We are waiting for a response currently. There is concern that he may not be taking on new clients.

**10. For Discussion and Possible Action.**

**Discussion and possible action to increase the Health Reimbursement Rates for Medicare Retirees.**

Administration Division Officer Warner

Medicare plans were discussed and the need to increase rates. Warner stated that rates were last increased and effective in 2022. Chairman Sharit suggested that to catch up, there will need to be a 2023 increase of 5% and 2024 increase of 5% and this upcoming year will need a 5% increase as well, totaling a 15% increase. Warner requested if this rate was still accurate to use. The question of if this rate is in the CBA contract language was brought up. Scott Van Dover pulled up the CBS contract and read applicable language, confirming that the 5% increase is accurate.

Trustee Lindgren made a motion to increase the rate 5% each year, totaling 15% for 2023, 2024, 2025, Chairman Sharit seconded the motion.

Chairman Sharit then called the vote and the motion was carried 3-0.

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**11. For Discussion and Possible Action.**

**Discussion and possible action to approve the Code of Ethics for the Board Trustees.**

Administration Division Officer Warner

Warner stated that we do not have the Code of Ethics on file for all current Trustees. Trustee Lindgren directed to have all documents signed the first meeting of the year every year. Documents to be signed at the next meeting with no further discussion at this time.

**12. For Discussion and Possible Action.**

**Discussion and possible action to approve the 2025 Meeting Schedule for the Post-Retirement Trust Board meetings.**

Chairman Sharit moved first motion for schedule. Trustee Lindgren approved motion. Vote held and motion carried 3-0.

**Discussion:**

**Confirm next meeting, with a proposed date of March 18, 2025, with a start time of 9am and possible agenda items.**

**Possible Agenda Items:**

Candidate for Financial Trustee vacancy

Proposed stipend for non-TDF retiree/employee meeting stipend

Candidate for Legal Counsel

Sign offs: Code of Ethics

Next meeting date and time were confirmed. A motion was made by Trustee Sharit to adjourn the meeting, seconded by Trustee Lindgren. Motion carried 3-0. Adjourned at 8:58am.

Kelsey Nalder

HR Specialist

Tahoe Douglas Fire Protection District