

**Tahoe-Douglas Fire Protection District**  
**Board of Trustees**  
**Notice of Public Meeting**

Pursuant to Section #241 of the Nevada Revised Statutes, the Tahoe Douglas Fire Protection District hereby notifies all interested parties that the Board of Trustees will conduct business of the District as noted below:

---

- I. The Board of Trustees will meet **Wednesday, October 15, 2025.**
- II. The meeting will be held at **2:30 pm in the Classroom at TDF Station 23 – 193 Elks Point Rd, Zephyr Cove, NV 89448.**

Below is an agenda of all items scheduled to be considered at this meeting. Unless otherwise stated, items may be taken out of order, may be combined as two or more agenda items for consideration and may be removed from the agenda or discussion may be delayed at any time at the discretion of the chairperson.

<b>1.</b>		<b>Call to Order</b>
<b>2.</b>		<b>Pledge of Allegiance</b>
<b>3.</b>		<b>Roll Call</b>
<b>4.</b>		<b>Approval of Agenda</b>
<b>5.</b>		<b>Public Comment:</b> This portion of the meeting is open to the public to speak on all matters on the agenda and within the jurisdiction and control of the Tahoe Douglas Fire Protection District Board of Trustees. Public comment will be limited to three minutes per person. The Open Meeting Law does not expressly prohibit responses to public comments by Trustees. However, responses from Trustees to issues raised in public comment could become deliberative on a matter and without notice to the public. To ensure that the public has notice of all matters the Trustees may discuss and on the advice of legal counsel, the Trustees may choose not to respond to public comment except to correct factual inaccuracies, to request that staff look into the matter or to ask that the issue be placed on a future agenda. Public comment of three minutes per person will be heard on individual action items on the agenda. If a person involved with a project intends to submit additional documentation to the Board in support of that project it is requested that they bring a minimum of 10 copies.
<b>6.</b>		<b>Trustee Comments</b>

7.	<b>For Discussion and Possible Action:</b>	<p>Approval of Consent Agenda:  Items appearing on the Consent Agenda are action items generally heard without discussion and adopted with one vote for the entire agenda. Trustees or members of the public may have any consent item pulled and placed on the Administrative Agenda so that the item may be heard and receive public comment. Members of the public requesting that item(s) be pulled shall do so during the Public Comment segment at the beginning of the meeting.</p> <p>Items:</p> <ul style="list-style-type: none"> <li>a. Board Meeting Minutes 09/17/2025</li> <li>b. Drug and Alcohol Policy</li> <li>c. Job Description – Fire Prevention Engineer/Paramedic (Ancillary)</li> <li>d. Job Description – Training/Safety Captain/Paramedic (Ancillary)</li> <li>e. Job Description – Captain/Crew Foreman</li> <li>f. Personnel Policy – 2.25 Children, Animals, and Visitors in the Workplace</li> </ul>
8.	<b>For Discussion and Possible Action:</b>	<b>Consent items moved forward.</b>
9.	<b>Presentation:</b>	<b>Consolidated Tax</b> Jeffrey Mitchell, Nevada Department of Taxation
10.	<b>Presentation:</b>	<b>Special Recognition</b> Fire Chief Scott Lindgren
11.	<b>For Discussion and Possible action:</b>	<p><b>Discussion of Resolution #011-25, proposing the adoption of the 2024 Lake Tahoe Nevada Fire Code, incorporating the 2024 International Fire Code, prescribing regulations to protect life and property from fire, hazardous materials, and explosions, providing for permits, establishing a Bureau of Fire Prevention, and defining officers' powers and duties. Second reading.</b></p> <p>Fire Inspector Kris Rowlett</p>
12.	<b>For Discussion and Possible action:</b>	<p><b>Discussion of Resolution #012-25, proposing the adoption of the 2024 Lake Tahoe Nevada IWUIC, incorporating the 2024 International Wildland-Urban Interface Code, prescribing regulations to protect life and property from fire, hazardous materials, and explosions, providing permits, establishing a Bureau of Fire Prevention, and defining officers' powers and duties. Second reading.</b></p> <p>Fire Inspector Kris Rowlett</p>

13.	<b>For Discussion and Possible Action:</b>	<b>Set a date for the Annual Performance Appraisal for the Fire Chief and select Board Members to compile results for the Performance Appraisal.</b> Chairman Ben Johnson
14.	<b>Report Item:</b>	<b>District Divisions</b> Assistant Chief/Fire Marshal Bryce Cranch Assistant Chief/Special Operations Kevin Lawson Wildland Fire & Fuels Division Chief Fogarty
15.	<b>Report Item:</b>	<b>Review of Monthly Fire District Reports and Activities and Annual Goals and Objectives. No action will be taken.</b> Fire Chief Scott Lindgren
16.		<b>Public Comment</b>
17.		<b>Confirm next meeting, Wednesday, November 19<sup>th</sup>, 2025, at 2:30pm, possible agenda items.</b>
18.		<b>Adjourn</b>

This notice and agenda have been posted on or before 9:00 AM on **Wednesday, October 8th, 2025** in compliance with NRS 241.020.

Copies of the agenda have been posted at Round Hill Fire Station #23 – 193 Elks Point Road, Glenbrook Post Office, Round Hill Post Office, Stateline Post Office, on the Tahoe Douglas website [www.tahoefire.org](http://www.tahoefire.org) under Fire Board Meeting Agendas/Minutes, and the State of Nevada website at <https://notice.nv.gov>.

**I HEREBY CERTIFY** that the above-mentioned information is true and correct to the best of my knowledge and complies with the provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days prior to the convening of the meeting.

Kathy Donovan  
Administrative Assistant/Fire Board Clerk

*Special Note: If you require special accommodation (for instance, for impaired mobility, vision, or hearing) and wish to attend this meeting, please call our administrative offices at 775-588-3591 24 hours in advance of the meeting and we will endeavor to assist you.*

*The public may submit **public comments** before a Board meeting **by email** to [comments@tahoefire.com](mailto:comments@tahoefire.com). Please include the meeting date, your full name and address in the subject line of your email or your comments may not be read. Your comments will be read aloud to the Board during the public comment portion of the meeting. You must submit your comment no later than 9am the day prior to the meeting.*

*The public may submit **public comments** before a Board meeting **by mail** to Box 919, Zephyr Cove, Nevada 89448. However, all written public comments must be received prior to the date of the meeting if the comments are to be read during the public comment portion of the meeting.*

*The public may submit **public comments** before a Board meeting **by phone** to the Board Clerk, Kathy Donovan, at 775-588-3591 to be read during the public comment portion of the meeting. All phone public comments must be received no later than 9am the day prior to the meeting if the comments are to be read during the public comment portion of the meeting.*

*The public may also join the meeting from a computer, tablet or smartphone before the public comment portion of the meeting and be heard during the public comment portion of the meeting.*

If you would like to attend this meeting virtually,  
please see the link and access code  
information below:

**TD Virtual Line**

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/tahoe-fire>

**You can also dial in using your phone.**

Access Code: 774-790-293

United States: [+1 \(872\) 240-3311](tel:+18722403311)

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>

The Conference line will be open by 2:15 pm for public access.