



Tahoe Douglas Fire Protection District

JOB DESCRIPTION

JOB TITLE	Firefighter/Paramedic
-----------	-----------------------

DIVISION	Operations
----------	------------

FLSA STATUS	Non-exempt
-------------	------------

SAFETY SENSITIVE	Yes
------------------	-----

DEFINITION

Under general supervision of the Fire Captain/Paramedic, the Firefighter/Paramedic engages directly in fire suppression, fire prevention education, rescue, hazardous materials, and advanced emergency medical services.

DISTINGUISHING CHARACTERISTICS

The Firefighter/Paramedic/Tier III is distinguished from both entry-level and lateral positions. Employees within this class are distinguished from the Firefighter by the possession and maintenance of a State of Nevada Emergency Medical Technician-Paramedic certification.

A Firefighter/Paramedic (Entry Level) typically undergoes training and is required to successfully complete an approved fire academy.

A Firefighter/Paramedic (Lateral) are individuals with several years of prior experience, equivalent training, and has successfully completed an approved fire academy. Individuals are also required to undergo additional in-house agency training upon transfer.

REPORTS TO: Fire Captain/Paramedic

ESSENTIAL FUNCTIONS

The functions listed below are examples of the work typically performed by an employee in this position. An employee may not be assigned all functions listed and may be assigned functions which are not listed below.

1. Responds to fires and other emergency or public assistance incidents in a timely, safe, and skilled manner and participates in their control through hose laying, ladder operations, ventilations, extinguishment, salvage, and other activities as part of a team effort.
2. Safely drives, positions, and rescue vehicles, with due regard, independently and under direction, taking the best route to emergencies, using red lights and sirens as directed and does so obeying all traffic laws of the State of Nevada.



Tahoe Douglas Fire Protection District

JOB DESCRIPTION

3. Evacuates people from hazardous areas such as burning buildings and damaged motor vehicles.
4. Performs emergency medical activities, which includes Advanced Life Support (ALS) and Basic Life Support (BLS) assessment as well as treatment of medical and/or trauma adult and pediatric patients.
5. Functions as incident commander on EMS calls in the absence of a company officer or medical group supervisor on incidents with multiple patients.
6. Produces accurate and timely documentation including patient care, NFIRS and other reports as needed.
7. Ensures ambulance and equipment are returned to service after incidents and drills, cleaned and restocked; maintains them in ready condition.
8. Ensures all daily, weekly, and monthly ambulance and equipment inspection, test records and logs are properly filled out and submitted in a timely manner.
9. Assists with EMS training as assigned.
10. Develops and maintains high levels of knowledge and skills for various job-related duties through training, manipulative drills, and other skills maintenance programs.
11. Performs general maintenance work in the upkeep of Fire/EMS facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; maintains hose; washes, cleans, polishes, maintains, and tests Fire/EMS apparatus and equipment.
12. Maintains positive working relationship with the public and other Tahoe Douglas Fire Protection District personnel.
13. Assists in fire prevention and public education activities.
14. Participates in all District annual required training.
15. Assumes duties of Fire Engineer/Paramedic as assigned.

QUALIFICATIONS FOR EMPLOYMENT

Knowledge of

- Advanced and basic cardiac, advanced pediatric, and basic trauma life support.
- Invasive and non-invasive therapy.
- Drug therapy as allowed by paramedic certification.
- Applicable laws, codes, regulations, policies, protocols, and procedures relating to administering medical care.
- Psychological and behavioral factors related to emergency care.
- Universal precautions and infection control.
- Fire behavior in various weather conditions.
- Fire suppression tactics applicable to structural, wildland, vehicle, and hazardous materials' fires.
- Characteristics and application of chemical fire retardants.
- Facility and equipment maintenance.
- Proper radio procedures.



Tahoe Douglas Fire Protection District

JOB DESCRIPTION

Skill to

- Apply standard firefighting and emergency medical techniques to specific situations.
- Provide emergency medical treatment to sick and injured persons at the advanced life support level.
- Operate specialized patient monitoring devices and life support systems such as heart monitor/defibrillators, external pacing devices and pulse oximeters.
- Properly use advanced treatment equipment such as suction units, anti-shock garments, airway management devices, hypodermic needles, blood collection devices and drug delivery systems.
- Use patient carrying devices and safely move patients to the transporting unit.
- Safely drive, operate, adjust, and repair ambulance vehicle under both emergency and non-emergency conditions.
- Safely operate the following tools and equipment: Fire apparatus: fire pumps, hoses, ladders and other standard firefighting equipment, ambulance, and associated emergency medical service equipment.

Ability to

- Calmly and effectively manage personal reactions and the reactions of others in emergency situations.
- Handle stressful situations.
- Prepare and maintain accurate and orderly reports and records.
- Communicate effectively, both verbally and in writing.
- Follow verbal and written instructions.
- Establish effective working relationships with members, other agencies, and the public.
- Use appropriate radio protocol with other fire, base hospital facilities, and emergency medical services personnel.
- Train other fire personnel in emergency medical procedures.
- Present and participate in public education programs.
- Participate in fire suppression, prevention, and fire station/equipment maintenance activities.

Experience and Training:

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities. A typical way to gain the required knowledge, skills, and abilities is:

- High school diploma or equivalent.

Required Certifications and Licenses:

All required certifications and licenses must be maintained and current through the duration of employment. Additionally, the highest level of EMS certification received must be maintained throughout the duration of employment.



Tahoe Douglas Fire Protection District

JOB DESCRIPTION

- Possess and maintain Nevada Paramedic Certification.
- Possess and maintain current ACLS, PALS, ITLS and or PHTLS.
- Application must be submitted for Nevada Ambulance Attendant License within 14 days of employment.
- Possess and maintain current BLS Provider CPR certification.
- Possess and maintain a valid driver's license or equivalent from state of residency.
- Possess and maintain Nevada Driver's License-Class B with F endorsement or an equivalent from state of residency Driver's License within 12 months.

Paramedics hired from another state or with a national registry certification will have up to 60 days to complete the Nevada State EMS requirements for Paramedic and Attendant licensing.

Completion of an approved fire academy (CCFRA or other equivalent as approved) to include:

Certifications are not required prior to hire and must be completed upon the successful completion of an approved fire academy (CFRA or an equivalent program).

- Firefighter I - National Fire Protection Association (NFPA)
- L-180 Human Factors on the Fire Line
- S110 - Basic Wildland Fire Orientation
- S130 - Firefighting Training
- S190 - Introduction to Wildland Fire Behavior
- S-212 - Wildland Fire Chainsaws
- Work Capacity Test-Arduous Level
- NFPA Hazmat Operations
- NFPA Hazmat Awareness
- Federal Emergency Management Agency (FEMA) or Incident Command System (ICS) -100 – Introduction to the Incident Command System
- FEMA IS-200 or ICS-200 - Basic Incident Command System for Initial Response
- FEMA IS-700 – National Incident Management System
- FEMA IS-800 – National Response Framework

Personnel hired as Firefighter/Paramedics (Lateral) must have equivalent training as listed above and will have 120 days to complete Nevada State Fire Marshal reciprocity and National Wildfire Coordinating Group (NWCG) coursework.

Completion of firefighter 12 month probationary period:

- 6 month firefighter test
- 12 month firefighter test
- Firefighter Task Book



Tahoe Douglas Fire Protection District

JOB DESCRIPTION

- EMS probation
- 3 phase EMS Task Book Accreditation

Special Requirements:

Complete the following within 24 months:

- NFPA Firefighter II
- Completion of TDFPD Driver Training Program
- Initiate Engineer Task Book
- Marine 24 Deckhand Task Book
- S-131 - NWCG Firefighter Type 1 (with Task Book)
- S-211 - Portable Pumps and Water Use
- S-270 - Basic Air Operations
- Qualification as Faller III (Basic Faller)
- Initiate ICT5 Task Book

PHYSICAL REQUIREMENTS

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. While performing the duties of this job, the employee is frequently required to stand, sit, walk, talk, and/or hear, use hands/fingers to handle objects and operate tools or controls, and reach with hands and arms. The employee is frequently required to climb, balance, stoop, kneel, crouch, crawl, and smell.

This position requires frequent lifting and/or moving objects up to 50 pounds and occasional moving of objects up to 175 pounds. Strength, stamina, and agility are required to utilize fire suppression equipment while wearing heavy protective clothing for long periods of time. Employees must be able to see close vision, night vision, color vision sufficient to distinguish between red and green traffic signals as well as be able to adjust focus.

Physical fitness must be maintained to perform a variety of maintenance duties as well as rescue activities by successfully completing the Work Capacity Test at the "arduous level" per NWCG guidelines.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with a qualified Tahoe Douglas Fire Protection District representative.

WORKING CONDITIONS



Tahoe Douglas Fire Protection District

JOB DESCRIPTION

Work is primarily performed primarily in office, vehicle, and outdoor settings, in all weather conditions, including temperature extremes and at all hours of the day and night. Work is performed in emergency medical situations that include vehicle accidents, water rescues, mountain rescues with extreme terrain and other types of medical and rescue emergencies. Work is performed in stressful, intense, life-threatening conditions.

Employees occasionally work near moving mechanical parts and in high, precarious places. Employees may be occasionally exposed to extreme heat/fire, wet and/or humid conditions, smoke, fumes or airborne particles, radiation, toxic, explosive or caustic chemicals, bodily fluids and infectious diseases, electrical shock, vibration, and noise.

The noise level in the work environment ranges from quiet office settings to moderate daily work routines, to extremely loud at an emergency incident.

There is a risk of death or injury from sudden cave-ins of floors, toppling walls, falling trees and traffic accidents when responding to calls. Employees may come in contact with poisonous, flammable, or explosive gases and chemicals, as well as radioactive or other hazardous materials that may have immediate or long-term effects on health.

ACKNOWLEDGEMENT

I have reviewed this job description, along with any attachments, and find it to be an accurate description of the demands of the job.

PRINT NAME

SIGNATURE

DATE